

Westmoreland County Airport Authority
Regularly Scheduled Meeting
February 12, 2019

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, Feb. 12, 2019, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Donald Rossi led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Donald Rossi - Chairman
Samuel Scanlon - Vice Chairman
Paul Puleo - Treasurer
Donald "Doc" Giffin - Secretary
Vincent Finoli - Asst. Secretary/Treasurer
Edward Kilkeary, Sr.

Also present were: Executive Director Gabriel E. Monzo, Sr.; Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Jeff Himler of the Tribune-Review and Nick Cammuso of the Latrobe Bulletin; Michael Kolesar of the PennDOT Bureau of Aviation; and authority administration staff Linda Brasile and Dwayne Pickels.

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Scanlon, seconded by Mr. Giffin, minutes of the Jan. 8, 2019, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for January, 2019, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Kilkeary, seconded by Mr. Finoli, financial statement, expenses disbursed and accounts payable for January, 2019, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for January, 2019, for Rostraver Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Finoli, financial statement, expenses disbursed and accounts payable for January, 2019, for Rostraver Airport were unanimously approved.

Engineer's Update Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Acquire Security Equipment/Access Road (BOA ADP-2015-00023)

Westmoreland County Airport Authority

This project involved the purchase, installation and construction of security equipment at Arnold Palmer Regional Airport. Work on the original contract is substantially complete, the engineer said. A grant amendment has been received from the state Department of Transportation Bureau of Aviation for additional equipment purchases through Costars vendors.

Install New Emergency Generator

This project will involve the replacement of the existing emergency generator located near air-traffic control tower with a new natural gas powered 125kw generator. Work is substantially complete. A final inspection was held Jan. 29, 2019, with only punch list items to be addressed in the spring.

Terminal Access Improvements (PBB)

This project will involve the installation of a new passenger boarding bridge and alterations to the secure holding area. A reconstruction meeting was held on September 12, 2018, and the contract has been executed. Equipment has been ordered and work is underway.

Corporate Hangar Site Development and Roadway Access Design

This project will design infrastructure to facilitate the construction of new hangars at the airport. Preliminary design is underway.

Terminal HVAC Improvements

This project will improve the HVAC controls systems in the terminal. Initial design is complete and negotiations are being pursued with a Costars vendor.

ROSTRAVER AIRPORT:

Rehabilitate Parallel TW (3-42-0061-026-2018)

Mr. Kunselman reported that the project will involve crack repair, milling, pavement overlay and marking for the full length of the parallel taxiway. Work is substantially complete, with corrective action, some punch list items and final marking to be completed in the spring of this year.

Improve Utility Service To Hangars

This project will place a restroom in the T-Hangar area at the airport. Preliminary design is underway.

Promotions/PR/Events Committee Report -

Mr. Monzo reported that a Vietnam War-era Huey, an F-16 tactical demo team and a Harrier jet have been confirmed for the upcoming airshow. Together with Tora! Tora! Tora! and the Snowbirds, "we are pretty excited about the prospects of this show," he said. "This will be one of our most amazing shows."

Mr. Monzo also reported that an outside group is interested in holding a hangar dance inside the X-coal hangar during the first evening of the airshow.

VIP ticket sales are also "doing very well," he said.

REQUISITIONS - Mr. Pickels reviewed the requisitions for February, 2019.

Arnold Palmer Regional Airport

Latrobe Project 54-18 (Emergency Gen./Terminal Access PBB) Req. No. 6, totaling \$187,687.67

Latrobe ACB-2013-West. Co. AA-00010 (Terminal HVAC) Requisition No. 1, totaling \$11,076.04

Latrobe ADP-2015 West. Co. AA-00023 (Security/Access Road) Req. No. 31, totaling \$11,838.00

Rostraver Airport

Rostraver 26-18 ADP-2018-West.Co.AA-00003(Rehab Parallel TW), Req. No. 5, totaling \$8,697.99

Rostraver ADP-2018-West.Co.AA-00003 (Rehab RW Lighting), Req. No. 2, totaling \$20,330.00

Special Projects Account No. 7110075814 Requisition No. 191, totaling \$97,069.63

Westmoreland County Airport Authority

Upon the motion of Mr. Giffin, seconded by Mr. Finoli, requisitions for February, 2019, were approved unanimously.

Solicitor's Report

Mr. Hewitt reported that the transfer of the lease for Hangar E5 at Rostraver is now complete.

Executive Director's Report

Mr. Monzo reported that demolition of an authority owned house at Rostraver Airport should be completed within the week. All environmental issues have been resolved. Demolition of the authority owned house at Arnold Palmer Regional Airport is slated to begin in early March.

Mr. Monzo introduced Michael Kolesar, Regional Project Manager with the state Department of Transportation Bureau of Aviation.

“Mike has been around for a long time and has been a good friend of the airport,” Mr. Monzo said.

Chairman's Report - Mr. Rossi presented Mr. Kolesar with a plaque thanking him for his persistence, dedication and commitment to the airport's growth, development and achievement.

“He deserves it,” Mr. Rossi said. “I consider us, the authority, as dreamers...Mike is the reality. Together we created something that's going to be here for a very long time.”

Adjournment – There being no further business,

Upon the motion of Mr. Finoli, seconded by Mr. Giffin, the meeting was adjourned at 9:27 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, March 12, 2019, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Grants Director