

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
Sept. 8, 2015**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Sept. 8, 2015, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Vice Chairman Edward Kilkeary Sr. led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Edward Kilkeary Sr. - Vice Chairman
Donald Rossi - Treasurer
Janice Smarto - Secretary
Mark Gera - Assistant Secretary/Treasurer
Paul Puleo
P. Richard Ridilla
Samuel Scanlon
Arnold Palmer

Also present were: Gabriel E. Monzo, Sr., authority Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Nicholas Barber of GAI Consultants, authority engineer; Donald “Doc” Giffin, accompanying Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Paul Peirce of the Tribune Review and Greg Maxwell of WCNS; and authority administrative staff Linda Brasile and Dwayne Pickels.

EXECUTIVE SESSION WAS HELD FROM 9:01 TO 9:10 A.M. TO DISCUSS REAL ESTATE MATTERS.

Public Comment - none

Approval of Minutes

Upon the motion of Mrs. Smarto, seconded by Mr. Scanlon, minutes of the Aug. 11, 2015, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for August, 2015, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Puleo, seconded by Mr. Scanlon, financial statement, expenses disbursed and accounts payable for August, 2015, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for August, 2015, for Rostraver Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Ridilla, financial statement, expenses disbursed and accounts payable for August, 2015, for Rostraver Airport were unanimously approved.

Engineer's Report - by Mr. Barber

ARNOLD PALMER REGIONAL AIRPORT

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Barber reported that work is completed and the plans have been submitted to the Federal Aviation Administration for review.

Corporate Hangar Apron

The engineer reported that project will consist of construction a new apron in the corporate hangar area. Bids were opened July 29, 2015, and the engineer recommended award of the general contract to Angelo's Landscaping and Supply in the amount of \$812,532 for the base bid and Alternates 1 and 2. Notice to proceed for the project has been issued.

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, award of the general contract to Angelo's Landscape Supply in the amount of \$812,532 was ratified unanimously.
Mr. Kilkeary abstained.

Mr. Barber also presented two subcontract agreements for consideration.

Upon the motion of Mr. Puleo, seconded by Mr. Ridilla, a subcontract for the project in the amount of \$220,000 with Peter J. Caruso & Sons was unanimously approved. Mr. Kilkeary abstained.

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, a subcontract in the amount of \$75,000 with Stewart Contracting was unanimously approved. Mr. Kilkeary abstained.

ATCT Systems Upgrade FAA Project 3-42-0050-049-2015

The project will consist of replacing the existing obsolete digital voice switch system, digital recorder system and aviation band radios. The project was bid on June 15, 2015, and the grant has been offered by FAA and accepted. Work is expected to start in October.

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, acceptance of the FAA grant for \$273,741 for ATCT Systems Upgrade was unanimously ratified.

Acquire Snow Removal Equipment FAA Project 3-42-0050-049-2015

The project will consist of purchasing a new carrier vehicle with a 22-foot plow and a 20-foot rotary broom. FAA has determined that the vehicle may be purchased through the COSTARS program, rather than through bidding. The grant has been offered by FAA and accepted. Delivery is anticipated by the end of September.

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, acceptance of the FAA grant for \$555,531 to Acquire Snow Removal Equipment was ratified unanimously.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-023-2015

The engineer reported that work continues to execute aerial easements with the property owners. Tree removal bids were opened June 30, 2015, and the grant has been offered by FAA and accepted.

Upon the motion of Mr. Rossi, seconded by Mr. Scanlon, acceptance of the FAA grant 23-15 for \$242,080 for Obstruction Removal Phase 2 was ratified unanimously.

Requisitions - Mr. Pickels reviewed the requisitions for September, 2015.

Arnold Palmer Regional Airport

Latrobe Project 44-13 (Master Plan Update) Requisition No. 20, totaling \$7,279.60

Latrobe Project 49-15 (Acquire SRE/ACTC Upgrade) Requisition No. 1, totaling \$52,828.43

Rostraver Airport

Rostraver Project 23-15 (Obstruction Removal Phase II) Requisition No. 1, totaling \$123,689.84

Special Projects Account No. 7110075814

Requisition No. 150, totaling \$19,879.78

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, requisitions for September, 2015, were unanimously approved.

Director's Report

Mr. Monzo reported that hail damage was sustained on several structures at Rostraver Airport. Insurance adjusters have investigated and repairs are anticipated.

Mr. Monzo also reported that Northeast Aviation has requested permission to purchase the Clark Hangar at Rostraver Airport. The authority discussed and agreed to authorize the sale contingent upon completion of repairs as outlined by the authority engineer by Jan. 1.

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, sale of the hangar authorized unanimously pending completion of repairs as stated above.

Westmoreland County Airport Authority

Mr. Monzo also presented a letter from the Penn State Cooperative extension thanking the authority for the relocation of the smoking area away from the main entrance of the terminal.

Chairman's Report - Mr. Kilkeary expressed wishes for Chairman Oland "Dodo" Canterna's recovery from recent surgery. "We all wish him the best," he said.

Adjournment – There being no further business, upon the motion Mrs. Smarto, seconded by Mr. Gera, the meeting was adjourned at 9:31 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Oct. 13, 2015, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary