

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
May 9, 2017**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, May 9, 2017, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Janice Smarto led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Janice Smarto - Chairman
Samuel Scanlon - Vice Chairman
Paul Puleo - Treasurer
Donald Rossi - Asst. Sec./Treasurer
Mark Gera
Donald "Doc" Giffin
Edward Kilkeary Sr.

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; reporter Nick Cammuso of the Latrobe Bulletin; pilot Valetta Mowry; Brad Homan and Stephen Hammel of Michael Baker International; and authority administrative staff Linda Brasile and Dwayne Pickels.

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mr. Puleo, minutes of the April 11, 2017, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for April, 2017, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Giffin, financial statement, expenses disbursed and accounts payable for April, 2017, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for April, 2017, for Rostraver Airport.

Upon the motion of Mr. Giffin, seconded by Mr. Scanlon, financial statement, expenses disbursed and accounts payable for April, 2017, for Rostraver Airport were unanimously approved.

**Engineer's Update Report - by Mr. Kunselman
ARNOLD PALMER REGIONAL AIRPORT**

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman reported that both plans are still pending final ALP approval from FAA.

Acquire Security Equipment (BOA ADP-2015-00023)

Work by DES is substantially complete, the engineer said. A final inspection was held May 3, 2017, with some punch list items left to address.

Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-50-2016

The project involves rehabilitation of the parallel TW and includes crack sealing, crack repair, seal coating, asphalt overlay and remarking. Construction began on March 27, 2017, and is expected to be completed by May 12, 2017, weather permitting, Mr. Kunselman said.

Expand Terminal Parking - FAA Project 3-42-0500-51-2016

Work on the project resumed on Apr. 17, 2017, and is scheduled to be substantially complete by May 12, 2017, weather permitting.

Rehabilitate and Strengthen RW 5-23

The project will involve crack repair, milling, pavement overlay and marking for the full length of Runway 5-23. Design is complete and bids for construction are scheduled to be opened on May 31, 2017, Mr. Kunselman said.

Terminal Arrivals Vestibule

Mr. Kunselman said bids for electrical work on the project were opened on May 4, 2017. The engineer recommended awarding the electrical contract to sole bidder, Swede Construction of Elizabeth, in the amount of \$12,445. Swede was awarded the general contract in the amount of \$35,400 in April and Whitby Inc. of Uniontown was awarded the HVAC contract in April in the amount of \$15,600, for a total construction cost for the project of \$63,445.

Upon the motion of Mr. Puleo, seconded by Mr. Rossi, the electrical contract for the Terminal Arrivals Vestibule project was unanimously awarded to Swede Construction of Elizabeth in the amount of \$12,445, contingent upon BOA concurrence.

New Airport Access Road

The project will connect the airport roadway system directly to SR981 at the roundabout being constructed by the state Department of Transportation, as well as make needed improvements to other road areas. The project has been advertised and bids are to be opened on June 7, 2017.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-023-2015

A final inspection was held on April 6, 2017, and the project was found to be substantially complete. The engineer requested approval of Change Order No. 1 in the amount of \$7,43.04 for the cutting of an additional lot due to an obstruction finding during the annual state inspection and remobilization costs, for a new project total of \$109,325.24. The change order has been reviewed and concurred with by FAA and state BOA.

Upon the motion of Mr. Kilkeary, seconded by Mr. Rossi, Change Order No. 1 in the amount of \$7,433.04 was approved unanimously.

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, the project was unanimously accepted as complete.

Rehabilitate Runway 8-26

Mr. Kunselman reported that the project will involve crack repair, milling, pavement overlay and remarking for the full length of the runway. The project has been advertised and bids are to be opened on June 7, 2017.

Requisitions - Mr. Pickels reviewed the requisitions for May, 2017.

Arnold Palmer Regional Airport

Latrobe Project 50-16 (Rehab Parallel TW) Requisition No. 7, totaling \$485,680.49.

Latrobe Project 51-16 (Expand Terminal Parking) Requisition No. 7, totaling \$161,929.49

Latrobe ADP AA-00023 (Security Improve/Access Road) Requisition No. 11, totaling \$20,201.14.

Latrobe Bond Fund 2014 Construction Fund Deposit Requisition No. 15, totaling \$7,400.70.

Rostraver Airport

Rostraver Project 23-15 (Obstruction Removal Ph. II) Requisition No. 17, totaling \$5,359.43.

Special Projects Account No. 7110075814

Requisition No. 170, totaling \$79,843.23.

Upon the motion of Mr. Gera, seconded by Mr. Rossi, requisitions for May, 2017, were approved unanimously.

Westmoreland County Airport Authority

Solicitor's Report

Mr. Hewitt reported that the Haines property acquisition continues to move forward and that he anticipates closure some time in June.

Executive Director's Report

Mr. Monzo gave a favorable update on ongoing construction projects and reported that, on May 15, 2017, there will be an evacuation drill in the terminal building. The airport's FAA-required triennial emergency drill will be held at 6:30 p.m. on Wednesday, May 17, 2017.

The Director also reported that VIP ticket sales for air show are "going very well."

Passenger numbers for April were a new record, totaling nearly 7,000 more than last April, Mr. Monzo reported.

Adjournment – There being no further business,

Upon the motion of Mr. Gera, seconded by Mr. Rossi, the meeting was adjourned at 9:19 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, June 13, 2017, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant