

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
June 14, 2016**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, June 14, 2016, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Arnold Palmer led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Arnold Palmer - Chairman
Janice Smarto - Vice Chairman
Samuel Scanlon - Secretary
Paul Puleo - Treasurer
Donald Rossi - Asst. Secretary/Treasurer
Mark Gera
Edward Kilkeary, Sr.
P. Richard Ridilla

Also present were: Gabriel E. Monzo, Sr., Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman and Bob Terwilliger of GAI Consultants, authority engineer; Ethan Hine of KTH Architects, Rachel Wiggins, Donald “Doc” Giffin, accompanying Mr. Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Joe Napsha of the Tribune Review and Sean Myers of WHJB; pilot Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

Mr. Monzo called for a moment of silence for the victims of the Orlando mass shooting and also for U.S. Marine Capt. Jeff Kuss, the pilot of Blue Angel #7, who recently crashed and was killed.

Public Comment - none

Approval of Minutes

Upon the motion of Mrs. Smarto, seconded by Mr. Puleo, minutes of the May 10, 2016, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for May, 2016, for Arnold Palmer Regional Airport.

Westmoreland County Airport Authority

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, financial statement, expenses disbursed and accounts payable for May, 2016, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for May, 2016, for Rostraver Airport.

Upon the motion of Mr. Gera, seconded by Mr. Scanlon, financial statement, expenses disbursed and accounts payable for May, 2016, for Rostraver Airport were unanimously approved.

An executive session was held from 9:05 to 9:30 p.m. to discuss real estate matters.

Engineer's Update Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman reported that work is completed and the engineer is addressing FAA comments on the plans and ALP.

Acquire Security Equipment (BOA ADP-2015-00023)

This project will involve purchase, installation and construction for security improvements at APRA. Improvements will be made to ID media, camera equipment and coverage, radios, data connectivity and storage and a security vehicle will be purchased. Project design is currently ongoing, the engineer reported.

Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-XX-2016

This project will involve the rehabilitation of the parallel taxiway pavement, Mr. Kunselman said. Work will include crack sealing, crack repair, seal coating, remarking, an asphalt overlay and possibly some selective concrete construction at the RW 5 end. Bids were opened on June 9, 2016, and the grant application is being prepared for submission to FAA.

Expand Terminal Parking - FAA Project 3-42-0500-XX-2016

Mr. Kunselman reported that the project will involve construction of additional paved parking. Paved spaces will be added along the sides of the existing entrance lot and a new paved lot will be constructed in part of the gravel parking area for a total of about 160 new spaces. Bids for the project were opened on June 2, 2016, and the grant application is being prepared for submission/ to FAA.

Corporate Hangar Apron

The engineer reported that the project is substantially complete. A final inspection was held on Nov. 5, 2015, with only punch list items remaining to be addressed.

Terminal Addition

The engineer said the project will be discussed later in the meeting.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-023-2015

The engineer reported that the first phase of work has been completed. The project will be finished in the fall.

Rehabilitate GA Taxiways - FAA Project 3-42-0061-XX-2016

Mr. Kunselman reported that the project will consist of the rehabilitation of the taxiway pavement in the T-hangar area. Work will include crack sealing, crack repair, seal coating, remarking and possibly some selective asphalt overlays. Bids for the project were opened on June 2, 2016, and the grant application is being prepared for submission to FAA.

Requisitions - Mr. Pickels reviewed the requisitions for June, 2016.

Rostraver Airport

Rostraver Project 23-15 (Obstruction Removal Phase II) Requisition No. 10, totaling \$1,255.94.

Special Projects Account No. 7110075814

Requisition No. 159, totaling \$7,419.43.

Upon the motion of Mr. Gera, seconded by Mr. Kilkeary, requisitions for June, 2016, were approved unanimously.

Executive Director's Report - Mr. Monzo reported that the Route 981 (V-10) project has started and the contractor for PennDOT has agreed to deposit fill from the project onto airport property.

Upon the motion of Mr. Puleo, seconded by Mr. Rossi, fill from the project was accepted unanimously.

Mr. Monzo also reported that a 15-year-old truck at Rostraver has exceeded its serviceable life. The PennDOT Bureau of Aviation has awarded a state grant to purchase a replacement for the snow-removal vehicle.

Upon the motion of Mr. Kilkeary, seconded by Mr. Ridilla, the BOA grant for the truck at Rostraver was accepted unanimously.

Mr. Monzo also reported that, "we had a wonderful airshow, we had some terrible weather... Everybody worked hard and it was a safe show, and we're very proud of all of the staff and volunteers. It really came together very well." Next year's airshow will be held June 24 and 25, 2017, and will feature the U.S. Navy Blue Angels.

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Mr. Gera proposed authorization consultants to move forward with plans to expand the terminal.

Upon the motion of Mr. Gera, seconded by Mr. Kilkeary, GAI Consultants (engineers) and KTH Architects were authorized to continue development and complete designs for the terminal expansion.

The motion passed.

Chairman's Report - Mr. Palmer

Mr. Palmer also commented on the airshow. "I thought it was very good. I think we handled a situation that was near impossible very well," Mr. Palmer said. "It was well done and a credit to everyone involved. I just hope we continue to do what we're doing."

Adjournment – There being no further business,

Upon the motion of Mr. Kilkeary, seconded by Mr. Gera, the meeting was adjourned at 9:40 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, July 12, 2016, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by: Secretary