

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
June 13, 2017**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, June 13, 2017, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Janice Smarto led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Janice Smarto - Chairman
Samuel Scanlon - Vice Chairman
Paul Puleo - Treasurer
Vincent Finoli - Secretary
Donald "Doc" Giffin

Also present were: Executive Director Gabriel E. Monzo, Sr.; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; reporters Jeff Himler of the Tribune-Review and Nick Cammuso of the Latrobe Bulletin; Brad Homan of Michael Baker International; pilot Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Puleo, seconded by Mr. Scanlon, minutes of the May 9, 2017, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for May, 2017, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Giffin, seconded by Mr. Finoli, financial statement, expenses disbursed and accounts payable for May, 2017, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for May, 2017, for Rostraver Airport.

Upon the motion of Mr. Scanlon, seconded by Mr. Finoli, financial statement, expenses disbursed and accounts payable for May, 2017, for Rostraver Airport were unanimously approved.

**Engineer's Update Report - by Mr. Kunselman
ARNOLD PALMER REGIONAL AIRPORT**

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman reported that both plans are still pending final approval from FAA.

Acquire Security Equipment (BOA ADP-2015-00023)

Work by DES is substantially complete, the engineer said. A final inspection was held May 3, 2017, with some punch list items left to address.

Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-50-2016

The project involved rehabilitation of the parallel TW and included crack sealing, crack repair, seal coating, asphalt overlay, selective concrete reconstruction at the RW 5 end and remarking. Construction began on March 27, 2017, and final inspection was held on May 24, 2017. The project was deemed substantially complete, with some minor punch list items to be addressed, Mr. Kunselman said.

Expand Terminal Parking - FAA Project 3-42-0500-51-2016

Work on the project resumed on Apr. 17, 2017, and final inspection was held on May 24, 2017. The project was deemed substantially complete, with some minor punch list items to be addressed. The engineer requested approval of Change Order #3 in the amount of \$3,000 for remobilization costs, for a new total project cost of \$676,624.53. The change order has been approved by the funding agency.

Upon the motion of Mr. Puleo, seconded by Mr. Finoli, Change Order #3 in the amount of \$3,000 was approved unanimously.

Rehabilitate and Strengthen RW 5-23

The project will involve crack repair, milling, pavement overlay and marking for the full length of Runway 5-23. Bids for construction were opened on May 31, 2017 (low bidder Derry Construction Inc \$2,518,391.40, under estimate) and a grant application has been submitted to FAA, Mr. Kunselman said.

Terminal Arrivals Vestibule

Mr. Kunselman said a pre-construction meeting will be scheduled once all the state clearance issues are addressed with the proposed subcontractors.

New Airport Access Road

The project will connect the airport roadway system directly to SR981 at the roundabout being constructed by the state Department of Transportation, as well as make needed improvements to other road areas. Bids were opened on June 7, 2017. A. Liberoni, Inc., was the apparent low bidder at \$860,247.19 (under estimate) for the base bid plus alternate. The engineer's award recommendation is being submitted to PA DCED for review and concurrence.

Upon the motion of Mr. Puleo, seconded by Mr. Giffin, award of the contract in the amount of \$860,247.16 for the base bid plus alternate to A. Liberoni, Inc., was approved unanimously.

Rehabilitate Apron

The project will involve the rehabilitation of the main apron. Work will include selective full-depth pavement repair, crack sealing and repair, seal coating, remarking and possible milling and overlay of selected areas. The Engineer requested authorization to solicit bids upon receiving comments from the PA BOA.

Upon the motion of Mr. Scanlon, seconded by Mr. Finoli, authorization to solicit bids for the project was approved unanimously.

ROSTRAVER AIRPORT:

Rehabilitate Runway 8-26

Mr. Kunselman reported that the project will involve crack repair, milling, pavement overlay and remarking for the full length of the runway. Bids were opened on June 7, 2017. Low bidder was Derry Construction Inc. at \$793,480.50, under estimate. A grant application has been submitted to FAA.

Requisitions - Mr. Pickels reviewed the requisitions for June, 2017.

Arnold Palmer Regional Airport

Latrobe Project 50-16 (Rehab Parallel TW) Requisition No. 8, totaling \$720,355.78

Latrobe Project 51-16 (Expand Terminal Parking) Requisition No. 8, totaling \$78,292.11

Latrobe ADP AA-00023 (Security Improve/Access Road) Requisition No. 12, totaling \$41,209.90.

Rostraver Airport

Rostraver Project 23-15 (Obstruction Removal Ph. II) Requisition No. 18, totaling \$2,470.95.

Special Projects Account No. 7110075814

Requisition No. 171, totaling \$232,168.03

Westmoreland County Airport Authority

Upon the motion of Mr. Puleo, seconded by Mr. Scanlon, requisitions for June, 2017, were approved unanimously.

Solicitor's Report

Mr. Hewitt reported that closing on the Haines property acquisition should be completed by the end of the month. He also requested a motion to authorize advertising the rescheduling of the July authority meeting from July 11 to July 18, 2017, at the request of the executive director.

Upon the motion of Mr. Scanlon, seconded by Mr. Finoli, authorization to advertise rescheduling of the July authority meeting to July 18, 2017, was approved unanimously.

Executive Director's Report

Mr. Monzo gave an update on ongoing plans for the air show.

"We are excited," Mr. Monzo said. "We think this will be the best show ever."

The Director also reported that VIP ticket sales for air show are up to more than 140.

Adjournment – There being no further business,

Upon the motion of Mr. Giffin, seconded by Mr. Puleo, the meeting was adjourned at 9:22 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, July 18, 2017, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant