

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
July 14, 2015**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, July 14, 2015, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland “Dodo” Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman
Donald Rossi - Treasurer
Janice Smarto - Secretary
Mark Gera - Assistant Secretary/Treasurer
Paul Puleo
P. Richard Ridilla

Also present were: Gabriel E. Monzo, Sr., authority Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Ethan Hine of KTH Architects; Donald “Doc” Giffin, representing Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Stacey Federoff of the Tribune Review and Greg Maxwell of WCNS; neighboring property owner Luanne Brant and friend and authority administrative staff Linda Brasile and Dwayne Pickels.

AN EXECUTIVE SESSION WAS HELD FROM 9:01 TO 9:37 A.M. TO DISCUSS REAL ESTATE AND PERSONNEL MATTERS.

Public Comment - Neighboring property owner Luanne Brant expressed concerns over temporary road closures implemented during last month’s air show, which caused her significant inconvenience. Mr. Monzo confirmed that there were some problems with the closure site in the area of her home and assured her that they would be corrected for any future road closures. Mrs. Brant also raised questions concerning departing aircraft flying over her Earhart Road property. Mr. Hewitt said he would investigate and report back to her and the board prior to next month’s meeting.

Approval of Minutes

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, the minutes of the June 9, 2015, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for June, 2015, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Ridilla, financial statement, expenses disbursed and accounts payable for June, 2015, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for June, 2015, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Ridilla, financial statement, expenses disbursed and accounts payable for June, 2015, for Rostraver Airport were unanimously approved.

Finance Committee

Upon the motion of Mr. Rossi, seconded by Mr. Gera, the audit report for the 2014 Audit, Single Audit and PFC Audit by Zelenkofske Axelrod LLC was unanimously approved.

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014

Mr. Kunselman said the project is substantially complete and a final inspection was held June 11, 2015.

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman said work is being completed on the Sustainability Plan and Airport Layout drawings, which are being reviewed by the Federal Aviation Administration.

Corporate Hangar Apron

The engineer reported that project design is out to bid and bids are scheduled to be opened July 29, 2015. The grant was awarded by the state on July 6, 2015.

Terminal Addition Project

The project will consist of design and construction of an addition to the terminal building to provide additional secure hold space and other necessary improvements. Alternative designs are being reviewed. "We are continuing to examine options," Mr. Kunselman said.

ATCT Systems Upgrade FAA Project 3-42-0050-0XX-2015

The project will consist of replacing the existing obsolete digital voice switch system, digital recorder system and aviation band radios. The project was bid on June 15, 2015, and the grant application has been submitted to FAA.

Acquire Snow Removal Equipment

The project will consist of purchasing a new carrier vehicle with a 22-foot plow and a 20-foot rotary broom. FAA has determined that the vehicle may be purchased through the Co-Stars project, rather than through bidding. The grant application has been submitted to the FAA.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

The engineer reported that the firm is continuing to attempt to secure easements. The tree removal bids were opened June 30, 2015, and the grant application was submitted to FAA.

Requisitions - Mr. Pickels reviewed the requisitions for July, 2015.

Arnold Palmer Regional Airport

Latrobe Project 47-14 (Rehab Parallel Taxiway) Requisition No.10 (final), totaling \$100,540.42

Rostraver Airport

Rostraver Project 22-14 (Hangar 102 Rehab) Requisition No. 9 (final), totaling \$600.

Special Projects Account No. 7110075814

Requisition No. 148, totaling \$12,421.23

Upon the motion of Mrs. Smarto, seconded by Mr. Rossi, requisitions for July, 2015, were unanimously approved.

Solicitor's Report - Dan Hewitt

Mr. Hewitt recommended authorizing negotiations and an agreement with Westmoreland County Park Police to provide jurisdiction and security services at Arnold Palmer Regional Airport.

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, negotiations and an agreement with Westmoreland County Park Police to provide jurisdiction and security services for Arnold Palmer Regional Airport was unanimously approved.

Director's Report

Mr. Monzo reported that Mark Kendryck has expressed interest in building a 60'x60' hangar in the corporate area at Rostraver Airport and is willing to pay and follow all proper lease conditions.

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, authorization to proceed with plans to construct the hangar was granted unanimously.

Mr. Monzo also reported that Dan Mansfield of Northeast Aviation Technologies has expressed interest in purchasing the Clark Hangar at Rostraver. Prior to considering the sale, the hangar will need to be inspected for structural stability by the authority's engineer at the purchaser's expense and prepare a plan for renovation, he said.

Westmoreland County Airport Authority

Upon the motion of Mr. Gera, seconded by Mr. Puleo, the authority unanimously authorized the engineer to inspect the hangar at the purchaser's cost.

Mr. Monzo also commended all air show staff and volunteers.

"It certainly was a good, safe air show and it brought some great attention to the airport and what we provide to this region," he said. "I can't say enough about the people on this field. They kept everybody moving in the right direction and the traffic situation, it was unbelievable what the state police did for us. To all of the volunteers, I thank everybody for the work that they did and I truly do appreciate it, because it is quite a task."

"I think the air show was a success this year," Mr. Canterna added. "A lot of people did a lot of work, and I think it went well."

New Business

Mr. Rossi said that he and Mr. Monzo met recently with state Sen. Kim Ward and discussed the possibilities of placing slot machines in Pennsylvania's 15 commercial service airports. "It's an interesting thing, and it's going to happen," Mr. Rossi said.

Adjournment – There being no further business, upon the motion Mrs. Smarto, seconded by Mr. Rossi, the meeting was adjourned at 10:09 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Aug. 11, 2015, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary