

Westmoreland County Airport Authority
Regularly Scheduled Meeting
July 18, 2017

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, July 18, 2017, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Janice Smarto led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Janice Smarto - Chairman
Vincent Finoli - Secretary
Donald Rossi - Asst. Secretary/Treasurer
Mark Gera
Donald "Doc" Giffin
Edward Kilkeary, Sr.
P. Richard Ridilla

Also present were: Executive Director Gabriel E. Monzo, Sr.; Amber Leechalk of McDonald Snyder P.C., authority solicitor; Nick Barber of GAI Consultants, authority engineer; reporters Jeff Himler of the Tribune-Review and Nick Cammuso of the Latrobe Bulletin; pilot Valetta Mowry; and authority administrative staff Linda Brasile and Dwayne Pickels.

A moment of silence was observed for Robert Novitsky, a long-time air-traffic control at Palmer Tower, who passed away last week. Mr. Rossi and several other board members remembered Mr. Novitsky fondly. "He represents all of the best things you could ever want in a human being" Mr. Rossi said.

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Kilkeary, seconded by Mr. Rossi, minutes of the June 13, 2017, regular meeting were unanimously approved.

An executive session was held from 9:07 to 9:22 a.m. to discuss real estate matters.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for June, 2017, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Gera, seconded by Mr. Giffin, financial statement, expenses disbursed and accounts payable for June, 2017, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for June, 2017, for Rostraver Airport.

Upon the motion of Mr. Gera, seconded by Mr. Finoli, financial statement, expenses disbursed and accounts payable for June, 2017, for Rostraver Airport were unanimously approved.

Mr. Rossi commended all of the volunteers who helped with the air show last month.

“The people who participate in putting on these air shows are just unbelievable. The volunteers we have...we just couldn’t do it without them. It’s as simple as that. They are very important to us and they represent the community very nicely. Thank them all.”

**Engineer’s Update Report - by Mr. Barber
ARNOLD PALMER REGIONAL AIRPORT**

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Barber reported that final review comments for both plans were received, addressed and submitted for final approval to FAA.

Acquire Security Equipment (BOA ADP-2015-00023)

Work by DES is substantially complete, the engineer said. A final inspection was held May 3, 2017, with some minor punch list items to be addressed.

Rehabilitate Parallel Taxiway (Apron to RW5 end) - FAA Project 3-42-0500-50-2016

Final inspection was held on May 24, 2017. The project was deemed substantially complete, with some minor punch list items to be addressed.

Expand Terminal Parking - FAA Project 3-42-0500-51-2016

Final inspection was held on May 24, 2017. The project was deemed substantially complete, with some minor punch list items to be addressed.

Rehabilitate and Strengthen RW 5-23

The project will involve crack repair, milling, pavement overlay and marking for the full length of Runway 5-23. Bids for construction were opened on May 31, 2017 (low bidder Derry Construction Inc \$2,518,391.40, under estimate) and a grant application has been submitted to FAA, Mr. Barber said. The Engineer recommended award contingent upon receiving a grant offer from FAA.

Upon the motion of Mr. Gera, seconded by Mr. Rossi, the contract for the project to Rehabilitate and Strengthen RW 5-23 was unanimously awarded to low bidder Derry Construction Inc. in the amount of \$2,518,391.40, contingent upon receipt of FAA grant funding.

Terminal Arrivals Vestibule

Mr. Barber said a pre-construction meeting is being scheduled with the contractors.

Airport Access Road

The project will connect the airport roadway system directly to SR981 at the roundabout being constructed by the state Department of Transportation, as well as make needed improvements to other road areas. Bids were opened on June 7, 2017. Contractor A. Liberoni, Inc., was the apparent low bidder at \$860,247.19 (under estimate) for the base bid plus alternate. The contract was awarded in June. A pre-construction meeting has been scheduled for July 26, 2017.

Rehabilitate Apron

The project will involve the rehabilitation of the main apron. Work will include selective full-depth pavement repair, crack sealing and repair, seal coating, remarking and possible milling and overlay of selected areas. Bid opening for construction is scheduled for Aug. 2, 2017.

ROSTRAVER AIRPORT:

Rehabilitate Runway 8-26

Mr. Barber reported that the project will involve crack repair, milling, pavement overlay and remarking for the full length of the runway. Bids were opened on June 7, 2017. Low bidder was Derry Construction Inc. at \$793,480.50, under estimate. A grant application has been submitted to FAA. The engineer recommended awarding the contract to Derry Construction.

Upon the motion of Mr. Rossi, seconded by Mr. Giffin, the contract was awarded to Derry Construction Inc. in the amount of \$793,480.50, contingent upon receipt of FAA grant funding.

Requisitions - Mr. Pickels reviewed the requisitions for July, 2017.

Arnold Palmer Regional Airport

Latrobe Project 50-16 (Rehab Parallel TW) Requisition No. 9, totaling \$111,794.96

Latrobe Project 51-16 (Expand Terminal Parking) Requisition No. 9, totaling \$14,139.09

Latrobe ADP 2016 AA-00007 (Acquire Deicing Equipment) Requisition No. 2, totaling \$172.98.

2014 Construction Fund Requisition No. 18, totaling \$467.45

Latrobe ADP-2015 West. Co. AA-00023 Requisition No. 13, totaling \$37,431.67

Special Projects Account No. 7110075814

Requisition No. 172, totaling \$27,270.35

Upon the motion of Mr. Gera, seconded by Mr. Rossi, requisitions for July, 2017, were approved unanimously.

Solicitor's Report

Ms. Leechalk reported that closing on the Haines property acquisition has been completed.

Ms. Leechalk also reported that a representative from Huntley & Huntley has initiated discussions concerning a proposed oil and gas lease for a 3.22-acre parcel at Rostraver Airport and requested authorization to continue those discussions.

Upon the motion of Mr. Rossi, seconded by Mr. Finoli, authorization to continue discussions with Huntley & Huntley concerning a proposed oil and gas lease at Rostraver Airport was granted unanimously.

Executive Director's Report

Mr. Monzo reported that, in conjunction with updates to the ALP, the FAA is requiring that a parcel of airport-owned property along Route 981 be vacated to conform with aeronautical use.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, the solicitor was unanimously authorized to issue a formal notice to the tenant to vacate the property within one year.

Mr. Monzo asked for approval of a new Memorandum of Agreement with the FAA for equipment located in the air traffic control tower. He added that the solicitor has reviewed the agreement and had no objections or concerns.

Upon the motion of Mr. Rossi, seconded by Mr. Gera, the new MOA with FAA for ATC tower equipment was unanimously approved.

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Mr. Monzo also commented on the passing of Robert Novitsky. “He was one of the best, Mr. Monzo said. “He loved being in that control tower. God bless him. May he rest in peace.”

Chairman’s Report

Mrs. Smarto recommended that payment be authorized for extra hours incurred by airport staff for the 2017 airshow.

Upon the motion of Mr. Kilkeary, seconded by Mr. Finoli, payment for extra hours worked by airport staff for the airshow were unanimously approved.

Mrs. Smarto also reported that a “gumball” portrait of the late Arnold Palmer has been offered to the airport as a gift for display. Without objection, she said, “we’ll find a place for it.”

Upon the motion of Mr. Rossi, seconded by Mr. Kilkeary, the art work gift was unanimously accepted.

Mr. Rossi also noted that funeral services are being held today for Pennsylvania State Trooper Michael P. Stewart III, 26, who was killed last week in a traffic accident in Ligonier Township. The board extended condolences to Stewart’s family.

Mr. Rossi also reported that the next airshow will be held July 28 and 29, 2018, and will feature the U.S. Air Force Thunderbirds.

Mr. Rossi and Mr. Monzo also expressed thanks to Xcoal, Vee Neal and LJ Aviation for all of the assistance, effort and cooperation they demonstrated during the airshow.

Adjournment – There being no further business,

Upon the motion of Mr. Kilkeary, seconded by Mr. Ridilla, meeting was adjourned at 9:46 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Aug. 8, 2017, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant