

**Westmoreland County Airport Authority  
Regularly Scheduled Meeting  
January 13, 2015**

# Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Jan. 13, 2015, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Oland Canterna led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Oland Canterna - Chairman  
Edward Kilkeary, Sr. - Vice Chairman  
Janice Smarto - Secretary  
Donald Rossi - Treasurer  
Paul Puleo

Also present were: Gabriel E. Monzo, Sr., authority Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Donald “Doc” Giffin, representing Arnold Palmer; reporters Sean Myers of the Latrobe Bulletin and Stacey Federoff of the Tribune Review; and authority administrative staff Linda Brasile and Dwayne Pickels.

*Mr. Canterna called for a moment of silence in honor of former long-time board member John Finfrock, who passed away Saturday, Jan. 10, 2015, at the age of 93. “Our thoughts are with his family,” Mr. Canterna said. “He was a passionate and devoted member, serving on the authority from 1989 through 2014. John showed up at the airport almost daily during his tenure, helping out in any way that he could. He was very devoted to this airport. He was quite a guy.” Several other board members also reminisced, sharing their fond memories of Mr. Finfrock.*

**Public Comment** - None

## **Approval of Minutes**

Upon the motion of Mr. Kilkeary, seconded by Mr. Rossi, minutes of the Dec. 9, 2014, Regular Meeting were unanimously approved.

## **Arnold Palmer Regional Airport Treasurer’s Report** by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for December, 2014, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Rossi, seconded by Mrs. Smarto, the financial statement, expenses disbursed and accounts payable for December, 2014, for Arnold Palmer Regional Airport were unanimously approved (copies attached).

**Rostraver Airport Treasurer's Report** by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for December, 2014, for Rostraver Airport.

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, the financial statement, expenses disbursed and accounts payable for December, 2014, for Rostraver Airport were unanimously approved (copies attached).

**Engineer's Report** - by Mr. Kunselman

**ARNOLD PALMER REGIONAL AIRPORT**

**Parallel Taxiway Rehabilitation FAA Project No. 3-42-0050-47-2014**

Mr. Kunselman said a Notice To Proceed is anticipated to be issued in the spring, 2015.

**Public Safety Building**

Mr. Kunselman said the project is substantially complete and the building is open for use. The contractor will complete the last of punch list items, particularly landscaping, in the spring.

**Airport Master Plan - FAA Project 3-42-0050-044-2013**

**Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013**

Mr. Kunselman said work is continuing and a advisory committee meeting is scheduled for 10 a.m. on Jan. 29, 2015.

**Corporate Hangar Apron**

The project will consist of constructing a new apron in the FBO area. Project design is complete and ready to go to bid. The Engineer requested permission to advertise for bids, pending approval to do so from the state Department of Transportation Office of Multimodal Transportation (MTF), which is in the process of issuing a grant for the project.

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, authorization to advertise for bids for the project was granted unanimously, pending PennDOT MTF approval.

**ROSTRAVER AIRPORT:**

**Obstruction Removal - FAA Project No. 3-42-0061-021-2013**

Plats are being generated for properties with identified obstructions for use by the appraisers based upon revised guidance received from the FAA in November, Mr. Kunselman said.

**Hangar Apron Rehabilitation - FAA Project No. 3-42-0061-22-2014**

Mr. Kunselman said the project is substantially complete with some minor punch list items (seeding) to be completed in the spring. Final acceptance will be recommended at that time.

**Promotions/PR/Events Committee** - Mr. Monzo reported that an air show meeting will be held Wednesday, Jan. 21, 2015, in the Public Safety Building at 6 p.m..

**Requisitions** - Mr. Pickels reviewed the requisitions for January, 2015.

**Arnold Palmer Regional Airport**

Latrobe Project 44-13 (Master Plan Update) Requisition No. 14, totaling \$1,942.50  
Latrobe Project 46-13 (Sustainable Master Plan) Requisition No. 11, totaling \$11,113.30  
Latrobe Project 47-14 (Rehab Parallel Taxiway) Requisition No. 4, totaling \$7,052.45  
Latrobe Project 48-14 (Rehab Main Apron) Requisition No. 5, totaling \$1,029.63;  
Latrobe ADP-2013-WCAA-00056 (Acquire Field Maint Equip) Req. No. 3, totaling \$253.33  
Latrobe Project PSB-001 (Public Safety Building) Requisition No. 29, totaling \$1,538.03

**Rostraver Airport**

Rostraver Project 22-14 (Hangar 102 Apron Rehab) Requisition No. 5, totaling \$5,583.68

**Special Projects Account No. 7110075814**

Requisition No. 142, totaling \$9,412.98

Upon the motion of Mr. Puleo, seconded by Mrs. Smarto, requisitions for January, 2015, were unanimously approved (copies attached).

**Solicitor's Report** - Dan Hewitt

Mr. Hewitt reported that PennDOT land agents have made a preliminary site acquisition offer of estimated just compensation for authority property to be taken in the V-10 highway improvement project on Route 981. "We are in the process of tracking down the appraisals for that and hope to have a final recommendation for the board at next month's meeting," Mr. Hewitt said.

**Director's Report** - Mr. Monzo reported that more than 1,700 cars descended on the airport's 1,500 spaces over the holidays and some had to be parked on RW 3-21, with barricades put into place to prevent unauthorized access. Mr. Monzo commended maintenance personnel with going above and beyond to handle the situation. "Those guys were amazing, as always," he said. "I go to a lot of airports," added Mr. Kilkeary. "And I don't see any like them."

Mr. Puleo echoed the sentiments, adding that he is impressed with all aspects of airport operations.

Mr. Monzo also presented the 2014 Year in Review report. A copy is attached to these minutes.

**Chairman's Report** - Mr. Canterna recommended a change to the slate of board officers, replacing Mr. Scanlon with Mr. Ridilla as Assistant Secretary/Treasurer, with all other officers and professional service providers remaining the same.

Upon the motion of Mr. Kilkeary, seconded by Mr. Rossi, Mr. Scanlon was replaced as Assistant Secretary/Treasurer by Mr. Ridilla by unanimous vote.

**Adjournment** – There being no further business, the meeting was adjourned at 9:25 a.m.

**Westmoreland County Airport Authority**

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

**Tuesday, February 10, 2014, at 9 a.m. at Arnold Palmer Regional Airport**

Minutes respectfully submitted by:

Dwayne Pickels  
Administrative Assistant

Approved by:  
Secretary