

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
Aug. 11, 2015**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held Tuesday, Aug. 11, 2015, at 9 a.m. at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Vice Chairman Edward Kilkeary Sr. led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Edward Kilkeary Sr. - Vice Chairman
Donald Rossi - Treasurer
Janice Smarto - Secretary
Mark Gera - Assistant Secretary/Treasurer
Paul Puleo
P. Richard Ridilla
Samuel Scanlon
Arnold Palmer

Also present were: Gabriel E. Monzo, Sr., authority Executive Director; Attorney Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Robert Demangone, accompanying Arnold Palmer; reporters Nick Cammuso of the Latrobe Bulletin, Stacey Federoff of the Tribune Review and Greg Maxwell of WCNS; pilot Valetta Mowry; neighboring property owner Luanne Brant and friend and authority administrative staff Linda Brasile and Dwayne Pickels.

AN EXECUTIVE SESSION WAS HELD FROM 9:01 TO 9:15 A.M. TO DISCUSS REAL ESTATE AND PERSONNEL MATTERS.

Public Comment - Neighboring property owner Luanne Brant raised questions concerning departing aircraft flying over her Earhart Road property.

Mr. Monzo reported that pilots are being instructed verbally to extend their departures.

Ms. Brant requested that the directive be committed to writing.

“We can put it into writing for you,” Mr. Monzo said.

Approval of Minutes

Upon the motion of Mr. Rossi, seconded by Mr. Puleo, the minutes of the July 14, 2015, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer’s Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for July, 2015, for Arnold Palmer Regional Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Puleo, financial statement, expenses disbursed and accounts payable for July, 2015, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Rossi

Mr. Rossi reviewed financial statement, expenses disbursed and accounts payable for July, 2015, for Rostraver Airport.

Upon the motion of Mr. Puleo, seconded by Mr. Ridilla, financial statement, expenses disbursed and accounts payable for July, 2015, for Rostraver Airport were unanimously approved.

Engineer's Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Airport Master Plan - FAA Project 3-42-0050-044-2013

Airport Sustainable Master Plan - FAA Project 3-42-0050-46-2013

Mr. Kunselman said work has been completed and the plans will be submitted to the Federal Aviation Administration for review shortly.

Corporate Hangar Apron

The engineer reported that project will consist of construction a new apron in the corporate hangar area. A state Multimodal (MTF) grant was awarded by the state on July 6, 2015. Bids were opened July 29, 2015. The engineer is currently reviewing those bids and the project budget and will make a recommendation at the September meeting.

ATCT Systems Upgrade FAA Project 3-42-0050-0XX-2015

The project will consist of replacing the existing obsolete digital voice switch system, digital recorder system and aviation band radios. The project was bid on June 15, 2015, and the grant application has been submitted to FAA.

Upon the motion of Mrs. Smarto, seconded by Mr. Gera, award of the project to low bidder Robinson Aviation (RVA) for \$235,585.83 was unanimously approved, contingent upon FAA and PennDOT BOA concurrence and receipt of grant funding.

Acquire Snow Removal Equipment

The project will consist of purchasing a new carrier vehicle with a 22-foot plow and a 20-foot rotary broom. FAA has determined that the vehicle may be purchased through the COSTARS program, rather than through bidding. The grant application has been submitted to the FAA.

Upon the motion of Mr. Gera, seconded by Mr. Rossi, purchase of the snow removal equipment from A&H Equipment through the COSTARS process at a cost of

Westmoreland County Airport Authority

\$608,926.25 was unanimously approved, contingent upon FAA and PennDOT BOA concurrence and receipt of grant funding.

ROSTRAVER AIRPORT:

Obstruction Removal - FAA Project No. 3-42-0061-021-2013

The engineer reported that work continues to execute aerial easements with the property owners. Tree removal bids were opened June 30, 2015, and the grant application was submitted to FAA.

Upon the motion of Mr. Gera, seconded by Mr. Puleo, award of the tree removal portion of the project to low bidder Richardson Tree and Landscape Co. Inc. for \$101,892.20 was unanimously approved, contingent upon FAA and PennDOT BOA concurrence and receipt of grant funding.

Requisitions - Mr. Pickels reviewed the requisitions for August, 2015.

Arnold Palmer Regional Airport

Latrobe Project 44-13 (Master Plan Update) Requisition No. 19, totaling \$15,834.05

Latrobe Project 46-13 (Sustainability Master Plan) Requisition No. 16, totaling \$9,570.30

Latrobe Bond Fund 2014 Requisition No. 2, totaling \$55,494.65

Special Projects Account No. 7110075814

Requisition No. 149, totaling \$6,977.29

Upon the motion of Mr. Gera, seconded by Mr. Rossi, requisitions for August, 2015, were unanimously approved.

Solicitor's Report - Dan Hewitt

Mr. Hewitt presented a proposed agreement from Andrew J. Harr for the demolition of a collapsing barn on Rostraver Airport property that would be completed at no cost to the authority. Mr. Harr has insurance for the project and will keep all salvageable materials. Demolition is expected begin shortly and take about 30 days to complete.

Upon the motion of Mr. Rossi, seconded by Mr. Scanlon, the agreement to demolish the barn at Rostraver Airport at no cost to the authority was approved unanimously.

Mr. Hewitt also presented a proposal from the Mon Valley Progress Council concerning conveyance of a 4.9-acre tract of land and roadway rights adjacent to Rostraver Airport back to the authority at no cost. Mr. Hewitt requested authorization to prepare the deed for conveyance.

Upon the motion of Mrs. Smarto, seconded by Mr. Scanlon, authorization to prepare the proper documents to convey the Rostraver property back to the authority was granted unanimously.

Westmoreland County Airport Authority

Mr. Hewitt reported the navigational beacon marker known as “Benji” in Bradenville has been decommissioned and removed by the FAA and recommended release of the authority’s easement on the site back the current property owner.

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, release of the easement on the Benji site was unanimously approved.

Finally, Mr. Hewitt recommended approval of a transfer lease for the former Schrechengost hanger (Hangar 20) to Westmoreland Aviation Academy.

Upon the motion of Mr. Rossi, seconded by Mr. Ridilla, transfer of the lease for the former Schrechengost hanger to Westmoreland Aviation Academy was approved unanimously.

Director’s Report

Mr. Monzo had no further items to report.

Chairman’s Report - Mr. Kilkeary noted that Chairman Oland “Dodo” Canterna was scheduled for surgery this morning.

“We all certainly wish him the best,” Mr. Kilkeary said. “He’s a great guy and I’m sure he’ll do fine.”

New Business

Ms. Brant asked for a timeframe for a written directive discussed earlier in the meeting.

Mr. Monzo said he would meet with her after the meeting to discuss the issue.

Adjournment – There being no further business, upon the motion Mrs. Smarto, seconded by Mr. Gera, the meeting was adjourned at 9:35 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, Sept. 8, 2015, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Administrative Assistant

Approved by:

Secretary