

**Westmoreland County Airport Authority
Regularly Scheduled Meeting
April 9, 2019**

Regular Meeting

The Regularly Scheduled Meeting of the Westmoreland County Airport Authority was held at 9 a.m. Tuesday, April 9, 2019, at Arnold Palmer Regional Airport in Unity Township, Pennsylvania, in accordance with notice given.

Authority Chairman Donald Rossi led the Pledge of Allegiance, called the meeting to order and directed that the following members be recorded as present:

Donald Rossi - Chairman
Samuel Scanlon - Vice Chairman
Paul Puleo - Treasurer
Donald "Doc" Giffin - Secretary
Vincent Finoli - Asst. Secretary/Treasurer
Mark Gera
P. Richard Ridilla
Janice Smarto

Also present were: Daniel Hewitt of McDonald Snyder P.C., authority solicitor; Scott Kunselman of GAI Consultants, authority engineer; Jeff Himler of the Tribune-Review and Nick Cammuso of the Latrobe Bulletin; Air-Traffic Control Tower Chief Greg Retallick of Midwest ATC; and authority administration staff Linda Brasile and Dwayne Pickels.

A moment of silence was observed for Executive Director Gabriel E. Monzo, Sr., who was undergoing liver transplant surgery at that time. The surgery was successful and he is now recovering.

Public Comment - none

Approval of Minutes

Upon the motion of Mr. Gera, seconded by Mr. Puleo, minutes of the March 12, 2019, regular meeting were unanimously approved.

Arnold Palmer Regional Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for March, 2019, for Arnold Palmer Regional Airport.

Upon the motion of Mr. Gera, seconded by Mr. Scanlon, financial statement, expenses disbursed and accounts payable for March, 2019, for Arnold Palmer Regional Airport were unanimously approved.

Rostraver Airport Treasurer's Report by Mr. Puleo

Mr. Puleo reviewed financial statement, expenses disbursed and accounts payable for March, 2019, for Rostraver Airport.

Upon the motion of Mrs. Smarto, seconded by Mr. Giffin, financial statement, expenses disbursed and accounts payable for March, 2019, for Rostraver Airport were unanimously approved.

Engineer's Update Report - by Mr. Kunselman

ARNOLD PALMER REGIONAL AIRPORT

Acquire Security Equipment/Access Road (BOA ADP-2015-00023)

This project involved the purchase, installation and construction of security equipment at Arnold Palmer Regional Airport. Work on the original contract is substantially complete, the engineer said. A grant amendment was received from the state Department of Transportation Bureau of Aviation for additional equipment purchases through Costars vendors.

Install New Emergency Generator (3-42-0050-054-2018)

This project involved replacement of the existing emergency generator located near the air-traffic control tower with a new natural gas powered 125kw generator. Work is substantially complete. A final inspection was held Jan. 29, 2019, with only punch list items to be addressed in the spring.

Terminal Access Improvements (PBB) (3-42-0050-54-2018)

This project involves the installation of a new passenger boarding bridge and alterations to the secure holding area. Equipment has been ordered and work is underway.

Corporate Hangar Site Development and Roadway Access Design (In BOA - TA)

This project will design infrastructure to facilitate the construction of new hangars at the airport. Preliminary design is underway.

Terminal HVAC Improvements (BOA CB 2015)

This project will improve the HVAC controls systems in the terminal. Initial design is complete and negotiations are being pursued with a Costars vendor.

Widen and Strengthen RW 6-24, Phase I

Design for this project is nearly complete and will be submitted to FAA for review in April. The engineer requested authorization to solicit bids pending receipt of FAA comments.

Upon the motion of Mr. Puleo, seconded by Mr. Giffin, authorization to seek bids for the project upon FAA approval was granted unanimously.

ROSTRAVER AIRPORT:

Rehabilitate Parallel TW (3-42-0061-026-2018)

Mr. Kunselman reported that the project will involve crack repair, milling, pavement overlay and marking for the full length of the parallel taxiway. Work is substantially complete, with corrective action, some punch list items and final marking to be completed in the spring of this year.

Improve Utility Service To Hangars (In BOA - TA)

This project will place a restroom in the T-Hangar area at the airport. Preliminary design is underway. The engineer requested authorization to solicit bids for the project upon approval from PennDOT BOA.

Upon the motion of Mrs. Smarto, seconded by Mr. Finoli, authorization to seek bids for the project was grant unanimously.

Obstruction Removal RW 8-26

The project will remove identified obstructions. Mr. Kunselman said design is complete and will be submitted to FAA for review in April. The engineer requested authorization to solicit bids pending receipt of FAA comments.

Upon the motion of Mr. Scanlon, seconded by Mr. Giffin, authorization to seek bids for the project upon FAA approval was granted unanimously.

Westmoreland County Airport Authority

REQUISITIONS - Mr. Pickels reviewed the requisitions for April, 2019.

Arnold Palmer Regional Airport

Latrobe Project 54-18 (Emergency Gen./Terminal Access PBB) Req. No. 8, totaling \$238,869.20

Latrobe ACB-2013-West. Co. AA-00010 (Terminal HVAC) Requisition No. 3, totaling \$919.08

Latrobe ADP-2015 West. Co. AA-00023 (Security/Access Road) Req. No. 33, totaling \$183.30

Construction Fund, Requisition No. 26, totaling \$8,750.00

Rostraver Airport

Rostraver ADP-2018-West.Co. AA-00003 (Rehab RW Lighting) Requisition No. 3, totaling \$2,927.27

Special Projects Account No. 7110075814 Requisition No. 193, totaling \$25,124.11

Upon the motion of Mr. Gera, seconded by Mr. Puleo, requisitions for April, 2019, were approved unanimously.

Solicitor's Report

Mr. Hewitt recommended approval of a resolution authorizing the authority Grants Director to sign all grant documents with the state Department of Transportation Bureau of Aviation.

Upon the motion of Mr. Giffin, seconded by Mrs. Smarto, the resolution authorizing the authority Grants Director to sign grant documents with the state Department of Transportation Bureau of Aviation was unanimously approved.

Mr. Hewitt also requested approval of the first of two five-year lease extensions for Execu Jet at Rostraver.

Upon the motion of Mr. Puleo, seconded by Mr. Scanlon, the five-year lease extension with ExecuJet was approved unanimously.

Chairman's Report - "We just care about Gabe," Mr. Rossi said. "This (liver transplant surgery) is a wonderful thing that's going on. We're all very thankful."

Adjournment – There being no further business,

Upon the motion of Mr. Gera, seconded by Mr. Finoli, the meeting was adjourned at 9:10 a.m.

The next Regular Meeting of the Westmoreland County Airport Authority will be held:

Tuesday, May 14, 2019, at 9 a.m. at Arnold Palmer Regional Airport

Minutes respectfully submitted by:

Dwayne Pickels
Grants Director